



## Participant Initiated Non-RID Activities (PINRA)

This form will be used if a CMP Participant plans to attend another organization's workshop, conference, formal in-service training or activity. The RID Approved Sponsor will determine if the activity is appropriate for CEUs.

**Before the start of the activity/conference, this section should be filled out  
and signed by both the participant and RID Approved Sponsor:**

Participant Name: \_\_\_\_\_ RID Member #: \_\_\_\_\_

Participant Address \_\_\_\_\_

Email: \_\_\_\_\_ Phone # \_\_\_\_\_

Activity/Conference Name: \_\_\_\_\_

Activity/Conference Theme or Focus (attach brochure/flyer) \_\_\_\_\_

Date and Times of activities you will attend: \_\_\_\_\_

=====  
Name and Code of RID Approved Sponsor \_\_\_\_\_

I certify that this activity/conference represents a valid and verifiable Continuing Education Experience that exceeds routine employment responsibilities.

Participant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I certify that I received this activity plan prior to the start of the activity/conference and I agree to sponsor this Continuing Education Experience. I will verify successful completion prior to awarding CEUs.

Total number of CEUs to be awarded: \_\_\_\_\_ Circle content area: Professional Studies General Studies

RID Sponsor Administrator Name: \_\_\_\_\_ Signature: \_\_\_\_\_

RID Sponsor Code: \_\_\_\_\_ Date: \_\_\_\_\_

**This section should be filled out and signed upon completion of the activity/conference:**

Activity Code Number \_\_\_\_\_ CEUs Awarded: \_\_\_\_\_

I have verified that the participant attended this activity/conference and that the activities listed are appropriate educational experiences which should be awarded the number of CEUs denoted above.

RID Approved Sponsor Signature Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

**The Participant must send documentation of attendance to the Sponsor upon completion of the activity. The Sponsor must complete and mail this form to the national office within 45 days of the completion of the activity/conference.**

Updated July 2005