

Flat Rate Adjustment Form

Iowa Weatherization Program

This form must be used when the agency proposes an adjustment to the labor rate for contractors operating under the flat rate method. Labor rates may be adjusted using one of the cost of living indices outlined in the Policy and Procedures Manual; however, DCAA approval to adjust the rate must be obtained.

Agency Name: _____ Date: _____
Address: _____ Contact: _____
City, Zip: _____ Phone: _____

Adjustment

- Weatherization Flat Rate
 Furnace Flat Rate

Labor Rate

Current labor rate: _____ /hour Effective date of current rate: _____
Proposed labor rate: _____ /hour Effective date of proposed rate: _____

Basis for increase:

(List each rate index used as the basis for increasing the labor rate and the math used to increase the current rate to the proposed rate. Indices which may be used: Consumer Price Index, U.S. Bureau of Labor Statistics, COLA, or Across the Board Agency COLA)

Material Prices

Attach current Flat Rate Price List.

Attach new Flat Rate Price List showing revised material prices.

New Measures/Materials

List new measures/materials added to the flat rate list:

DCAA Review

Approval: _____ Yes _____ No

Reviewed By: _____ Date: _____

Comments: _____
