

Attachment F
IWD Partnering Process Steps

Juvenile Reentry System– IWD Partner Process Steps

- Initial **Meeting** with IowaWORKS Partners and Vocational Rehabilitation to determine when, where and how to incorporate available resources and services.
 - *JCO/DHS site leadership or designated staff responsibility: Preferably Day 5 – 15; or within first 30 days and throughout placement*
 - *Same time as contact Vocational Rehabilitation*
- **Utilize IWD Points of Contact** list for invite:
 - Shelley Seitz or Wendy Greenman, IWD Workforce Program Coordinators (state level); or
 - IowaWORKS Center (aka the Workforce Center) Point of Contact (POC) will participate in an initial discussion and be sure to include IowaWORKS leadership and any other Center partners integral to the conversation and planning.
 - Regional IowaWORKS Center partnerships vary depending on location of group care site and where the youth will re-enter.
 - For youth who plan to reenter into their home community, other than group care location/city:
 - Connect to the local IowaWORKS Center POC (location of the group care site) and invite them to the table to participate in meetings and planning sessions with the youth. The local POC will in turn assist with necessary connections to the IowaWORKS reentry community.
- Meeting **discussion topics** could include:
 - Demographics of the youth in the group care environment.
 - Partnering with group care curriculum or existing best practices on the topic of employability skills or job preparation.
 - Develop next steps and timing of when to include IowaWORKS Partners (IWD and WIOA Title I Service Provider).
 - Primary question: Does the youth want a job or continued training after they leave group care and reenter into the community?

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- Is Registered Apprenticeship programming an option? Does the site already have the elements for Quality Pre-Apprenticeship or Registered Apprenticeship in place?
 - *JCO/DHS site leadership or designated staff responsibility: Day 5, throughout placement and within 30 days of placement.*
 - **Quality Pre-apprenticeship** is designed to prepare individuals to enter and succeed in a Registered Apprenticeship. Requirements of Quality Pre-Apprenticeship:
 - An approved training curriculum based on industry standards;
 - Strategies for long-term success that doesn't displace paid employees;
 - Hands-on training in a simulated lab experience;
 - Access to appropriate support services;
 - Promotes greater use of Registered Apprenticeship opportunities;
 - Facilitated entry and or articulation
 - Requirements for **Registered Apprenticeship**:
 - Business involvement;
 - Structured paid On-the-Job training;
 - Related Training Instruction (RTI);
 - Rewards for skills gain and wage progression;
 - National occupational credential;
- If there is interest in continuing the discussion on Registered Apprenticeship, be sure to contact IWD's Registered Apprenticeship Program Coordinator, Amy Beller.

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- Shelley Seitz, Wendy Greenman or POC will be responsible for arranging a meeting between the site representatives and Amy Beller.
- Vocational Rehabilitation and IowaWORKS work in partnership to deliver services on site for the youth still in group care. Many more resources and services are available once the youth is released and reenters into the community.
 - *DHS site leadership or designated staff responsibility: Preferably Day 5 – 15; or within first 30 days and throughout placement.*
 - *JCO's/Caseworker: Resource needs determined prior to reentry, within 30 days of discharge.*
 - Classes or workshops in conjunction with, or to complement existing job readiness programming which already occurs at group care site, such as:
 - Resume assistance
 - Job searching
 - Mock interviewing
- Web based capability within the group care site:
 - *DHS Site leadership or designated staff, IT staff, caseworker: On-going or 30 days prior to discharge.*
 - Dependent on internet connectivity protocol and access allowances of youth at the group care site.
 - Allows for registration into the Iowa Jobs database and populates information into the IowaWORKS case management system.
 - Allows youth to become familiar with expectations of on-line job searching and internet job postings.
- IowaWORKS and Vocational Rehabilitation will partner to determine potential enrollments into programs.
 - *JCO/Caseworker Responsibility: 30 days prior to discharge.*

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- Employment and training programs are designed to help the youth acquire in-demand skills to compete in the labor market, and/or support them as they work toward self-sufficiency.
- Vocational Rehabilitation assesses who is need of intensive services based on IEP or 504
 - Enroll into Vocational Rehabilitation programs.
- IowaWorks/Career Planners facilitate connection to youth program or other resources and services to help with transition:
 - Enroll into WIOA Title I Youth Program
 - Determine if co-enrollment into other programs will be beneficial.
- If the youth chooses, designated IowaWORKS career planner participates in Youth Transition Development or Family Team Decision Making Meetings as a pro-active reentry approach and to ensure successful connections are made to IowaWORKS.
 - *JCO, Caseworker and designated IowaWORKS career planner: Day 15 and/or once relationships have been established with IowaWORKS, and on-going as needed.*