



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
San Wong, Director

## Iowa Department of Human Rights Minutes of Board Meeting

December 1, 2021 12:00-12:15 pm via Zoom

### Members Present

- Chair Judge Jeffrey Neary, Justice Advisory Board
- Elizabeth Coonan, Commission on the Status of Women
- Ben Jung, Iowa Commission of Asian and Pacific Islander Affairs
- Beth Wilde, Commission of Persons with Disabilities
- Telina McKenna Quintana, Commission of Deaf Services
- Anna Brown, Commission on Community Action Agencies
- San Wong, Director, Iowa Department of Human Rights
- Rep. Amy Nielsen, Iowa House of Representatives

### Members Absent

- Caleb Knutson, Commission of Latino Affairs
- Dr. Baba-Singhri, Commission on the Status of African Americans
- Senator Dennis Guth, Iowa Senate
- Senator Sarah Trone Garriott, Iowa Senate
- Rep. Carter Nordman, Iowa House of Representatives

### DHR Staff Present

- Monica Stone, Deputy Director and Administrator, Division of Community Advocacy and Services
- Bill Brand, Administrator, Division of Community Action Agencies
- Steve Michael, Administrator, Division of Criminal and Juvenile Justice Planning
- Jim Mezera, Fiscal Officer
- Sonya Streit, Executive Officer 2

### Guests Present

- Caroline Barrett, Assistant Attorney General
- Holly Shannon, American Sign Language Interpreter

1. Chair Judge Neary called the meeting to order. A quorum was present.

2. Administrative Rules – Streit summarized the proposed Administrative Rules and process. Streit and the Division Administrators appeared before the legislative Administrative Rules Review Committee at the public monthly on November 9 and gave an overview of the rules. There were no questions or comments. DHR held a public hearing on November 9. No one appeared, and no comments were received.

One substantive change will be made in Rule 7.17--Submission of waiver information. The proposed rule states that the “board” shall submit information on the LSA website re granting or denying waivers. The term “board” was inadvertently used and will be replaced with “department”. A nonsubstantive change is replacing Arabic numbers to Roman numbers when referencing Iowa Code subchapters to be consistent with recent Iowa Code changes. DHR recommended that the Board adopt and file the rules.

3. Adoption of Administrative Rules – Coonan moved to adopt and file the administrative rules, seconded by Jung. Motion carried by voice vote.
4. Jung moved to approve meeting minutes of October 29 and November 1, 2021; seconded by McKenna-Quintana. Motion carried by voice vote.
5. DHR Day on the Hill will be March 1, 2022. The Department will work on plans and share it with the Board at a later time.
6. Public comment – none.
7. Jung moved to adjourn, seconded by Coonan. Motion carried by voice vote. Meeting adjourned.