

CJIS ADVISORY COMMITTEE

URL Project Manager's Report
1/31/2013

INDIVIDUAL COST PROJECTS COMPLETED

- Hearing Order installations scheduled to go live in February (pending testing/training session).

ICP Category	Active Projects	ICPs completed YTD	ICPs completed current month	Milestones completed current month
Hearing Order	2	7		2
EDMS	10			2
New development	5			5
Total	17	7	0	9

MONTHLY MILESTONES (FY2013)

TARGETED MILESTONES-JANUARY

- Convictions and Suspensions to DOT-Services at ICIS. Completed 1/2/13. Revised 1/14. Tested 1/29.
- EDMS- Finalized implementation details for WSResponse messaging and unique IDs Completed 1/14/2013.
- Secretary of State – Convicted Felons Project Charter. Drafted 1/24. Sent to partners 1/30
- Green Sheet – CJIS Person Index Concept Paper (off-shoot of both Green Sheet and Warrant discussions)
- Dispositions to County Attorneys – ProLaw services/exchange components
- Collections data to County Attorneys – Requirements
- Polk County EDMS-Revised project implementation plan
- Mahaska County Hearing Order-Installation
- Poweshiek County Hearing Order –Installation (scheduled for 2/1)

PROJECTED MILESTONE COMPLETION-FEBRUARY

- Convictions and Suspensions to DOT –Test Plan, Web Services for DOT
- Dispositions to CAs – Testing
- Secretary of State– Requirements Document
- CJIS Person Index Charter (depends on project approval)
- Offender Movement – DTN/Inmate# reconciliation (?)
- EDMS – Court Notice testing; Complaint form piloting.
- Polk EDMS- Judicial/Dialog.... ???
- OSB migration – NICS exchange –Solution Architecture (??)
- OSB migration- Hearing Order exchange –Solution Architecture (??)
- CJIS Person Index (change order?).
- Poweshiek County Hearing Order Production
- Mahaska County Hearing Order Production

STAFFING OF CJIS SUBCOMMITTEES

TRAINING AND KNOWLEDGE TRANSFER TO CJIS PROGRAM OFFICE STAFF

- Master Data Management and the CJIS Person Index concept
- Response messages – how asynchronous messages support key business needs, such as the correction and re-submission of electronic Complaints.

PROJECT MANAGEMENT MEETINGS WITH KEY PARTICIPANTS AND STAKEHOLDERS

- 1/29: EDMS project planning in Polk County (Des Moines PD, Courts, County Attorney, Polk County Sheriff).
- 1/30: EDMS project planning in Story County (Ames PD, Courts, County Attorney, Story County Sheriff, Court Clerks and ISU Public Safety).

STATUS UPDATES TO KEY STAKEHOLDERS, SUCH AS THE CJIS PROGRAM OFFICE AND CJIS ADVISORY COMMITTEE

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MANAGEMENT AND OVERSIGHT OF THE PROGRESS OF VARIOUS PROJECT TEAMS IN ACHIEVING CJIS IMPLEMENTATION GOALS

- Facilitating N-DEx Planning for Ames, Story County and ISU.
- 1/17: Work with Department of Public Safety, planning future improvements to Warrant, Sex Offender Address, and other exchanges.

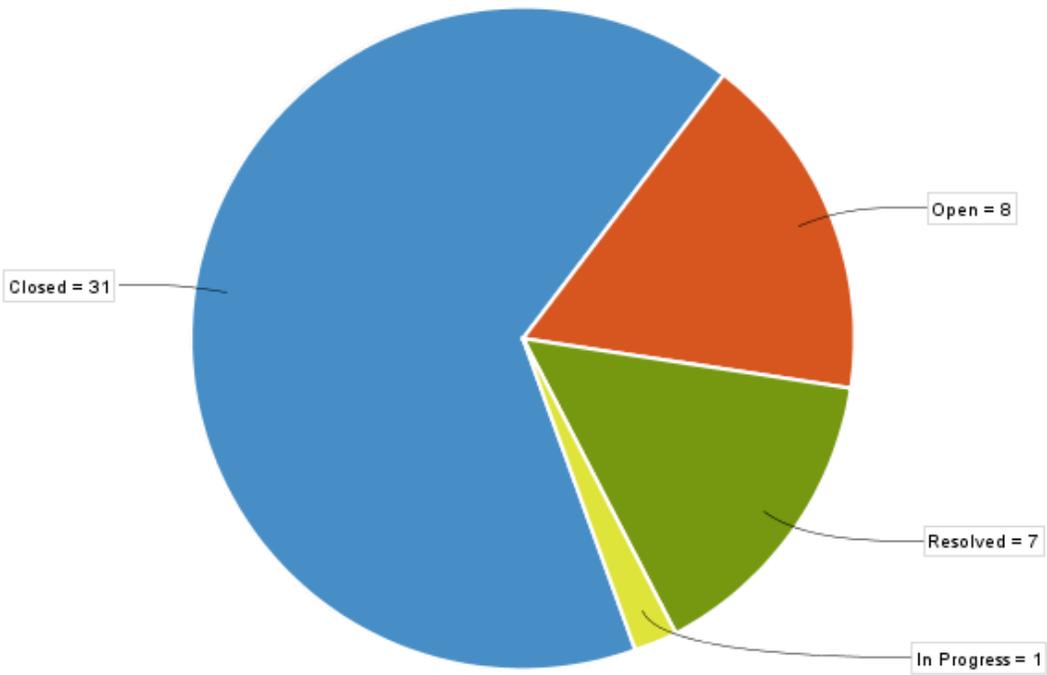
KEY PRODUCTION SUPPORT ACTIVITIES

- Enhanced the Protection Order exchange to write a 'U' code in Sex field when it is blank in ICIS; DPS had been rejecting POs with a blank field, but will accept 'U'. There **are** valid cases where a PO needs to be issued, but gender is not known.
- Supporting ICIS' upgrade of the server that hosts PSI Reports (our PSIReport service forwards messages to this server, which stores the actual PDFs).

PRODUCTION SUPPORT SUMMARY STATS¹

ISSUES BY STATUS:

¹ [Bug tracking](#) and [project tracking](#) for [software development](#) powered by [Atlassian JIRA](#)



YEAR-TO-DATE ISSUES BY EXCHANGE/PROJECT:

