

## Appendix A

### Application Instructions

Part II: Sections 1 through 10 must be submitted in Arial size 11 font, single-spaced. Applicants must properly label each section in their responses.

Applicants are responsible for preparing one grant application document containing the Applicant's responses to Part II: Sections 1 through 10.

Part II: Section 10 requires signatures. Electronic or original signatures are acceptable.

All required and optional application documents must be submitted in PDF format, appropriately labeled according to the table below, and submitted as attachments to the same email. Only documents listed in the table below will be accepted as attachments to the email submission.

**Submissions must be emailed to [DCAA@iowa.gov](mailto:DCAA@iowa.gov) by 4:00 PM on February 10, 2022.**

Document Checklist	Required Format	Required Document Title
<input type="checkbox"/> Application (Part II: Sections 1-10)	PDF	APPLICANTNAME_FaDSS_RFP_APPLICATION
<input type="checkbox"/> Proposed Budget	PDF	APPLICANTNAME_FaDSS_RFP_PROPOSED_BUDGET
<input type="checkbox"/> Budget Detail	PDF	APPLICANTNAME_FaDSS_RFP_BUDGET_DETAIL
<input type="checkbox"/> Consultant Form	PDF *If applicable	APPLICANTNAME_FaDSS_RFP_CONSULTANT_FORM
<input type="checkbox"/> Indirect Cost Rate Agreement or Cost Allocation Plan	PDF	APPLICANTNAME_FaDSS_RFP_INDIRECT_COST_RATE_AGREEMENT_OR_PLAN
<input type="checkbox"/> Screening/Assessment Tool Request Form	PDF *This document is optional	APPLICANTNAME_FaDSS_RFP_SCREENING/REQUEST
<input type="checkbox"/> Proof of Accreditation/Compliance with Organizational Standards	PDF	APPLICANTNAME_FaDSS_RFP_ACCREDITATION_COMPLIANCE_ORGANIZATIONAL STANDARDS
<input type="checkbox"/> Letter of Support #1	PDF *This document is optional	APPLICANTNAME_FaDSSSS_RFP_LETTER_OF_SUPPORT_1

<input type="checkbox"/> Letter of Support #2	PDF *This document is optional	APPLICANTNAME_FaDSSS_RFP_LETTER_OF_SUPPORT_2
<input type="checkbox"/> Letter of Support #3	PDF *This document is optional	APPLICANTNAME_FaDSS_RFP_LETTER_OF_SUPPORT_3

**Table 1: Service Delivery Areas**

Service Area	Counties in Service Area	Family Capacity
A	Osceola, Dickinson, Emmet, O'Brien, Clay, Palo Alto, Buena Vista, Pocahontas, Humboldt, Wright, Webster, Hamilton	81
B	Kossuth, Winnebago, Worth, Mitchell, Hancock, Cerro Gordo, Floyd, Franklin, Butler	67
C	Howard, Winneshiek, Allamakee, Chickasaw, Fayette, Clayton, Bremer	49
D	Grundy, Blackhawk, Buchanan	86
E	Delaware, Dubuque, Benton, Linn, Jones, Iowa, Johnson, Washington	232

F	Jackson, Clinton, Cedar, Muscatine, Scott	142
G	Louisa, Henry, Des Moines, Lee	76
H	Mahaska, Keokuk, Wapello, Jefferson, Appanoose, Davis, Van Buren	72
I	Hardin, Story, Marshall, Tama, Jasper, Poweshiek, Warren, Marion	103
J	Adair, Madison, Adams, Union, Clarke, Lucas, Monroe, Taylor, Ringgold, Decatur, Wayne	49
K	Monona, Crawford, Harrison, Shelby, Pottawattamie, Cass, Mills, Montgomery, Fremont, Page	107
L	Polk	224
M	Carroll, Greene, Boone, Audubon, Guthrie, Dallas	49
N	Woodbury	66
O	Lyon, Sioux, Plymouth, Cherokee, Ida, Sac, Calhoun	49

**Table 2: Available Funds**

<b>Service Area</b>	<b>Available Funds</b>
<b>A</b>	\$380,619
<b>B</b>	\$314,377
<b>C</b>	\$230,000
<b>D</b>	\$404,324
<b>E</b>	\$1,090,586
<b>F</b>	\$666,944
<b>G</b>	\$357,213
<b>H</b>	\$339,662
<b>I</b>	\$484,004
<b>J</b>	\$230,000
<b>K</b>	\$501,793
<b>L</b>	\$1,050,478
<b>M</b>	\$230,000
<b>N</b>	\$310,542

o	\$230,000
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