



Governor Kim Reynolds
Lt. Governor Adam Gregg
San Wong, Director

MEETING MINUTES

COMMISSION OF ASIAN & PACIFIC ISLANDER AFFAIRS (CAPI)

Date: Saturday, August 29, 2020

Time: 9:00 AM – 10:00 AM

Location: Remote Meeting via Google Meet

Conference Call – Public access provided

Commissioners Present:

Ben Jung, Chair – *West Des Moines*

James Suong – *Des Moines*

Michelle Yoshimura-Smith – *Des Moines*

Ritu Gurung – *Davenport*

Karlai Thornburg – *Ames*

Suresh Basnet – *Cedar Rapids*

Absent: Peggy La – *Sioux City*

DHR/CAS/API Staff:

Tina Shaw, Office of Asian & Pacific Islander Affairs/CAS

Guest Attendance: None

Public Comment: None

I. Call to Order

Cmsnr. Thornburg presided and called the meeting to order at 9:05 AM. Six commissioners are in attendance. Quorum is present.

II. Approval of Past Meeting Minutes

Minutes of the 8/8/20 meeting were reviewed. **Motion by Suong, seconded by Jung** to approve the minutes of 8/8/20 meeting. **Unanimous consent. Motion carried.**

III. New Business

- A. Draft Letter for Review & Approval – Census Data Collection
- B. Draft Letter for Review & Approval – COFA Population in Iowa

Discussion took place to review the merits of both letters. The Commission agreed that further edits and additional time be provided to consider each.

V. **Public Comments** – None

IV. **Next Meeting**

The next meeting for final approval of both letters is scheduled for Wednesday, September 2 from 5:30 PM to 6:30 PM. Shaw will ensure all Open Meetings requirements are adhered.

VII. **Adjournment**

Motion by Jung, seconded by Basnet to adjourn the meeting. **Unanimous consent.** Meeting adjourned at 10:02 AM.