



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
San Wong, Director

## **MEETING MINUTES**

### COMMISSION OF ASIAN & PACIFIC ISLANDER AFFAIRS (CAPI)

**Date:** Tuesday, April 25, 2019

**Time:** 12:00 – 1:00 PM

**Location:** Lucas State Office Building – Eleanor Room

**Conference Call** – Public Access Provided

#### **Commissioners Present:**

Ben Jung, Chair – *West Des Moines (by phone)*

James Suong – *Des Moines (by phone)*

Michelle Yoshimura-Smith – *Des Moines (by phone)*

Peggy La – *Sioux City (by phone)*

**Absent:** Suresh Basnet – Cedar Rapids, Karlai Thornburg – Ames, Ritu Gurung – Davenport

#### **DHR/CAS/API Staff:**

Monica Stone, CAS Division Director/DHR Deputy Director

Tina Shaw, Executive Officer for Office of Asian & Pacific Islander Affairs/CAS

**Public Attendance:** None

### **I. Call to Order**

Chair Jung called the meeting to order at 12:04 PM. Four commissioners in attendance. Quorum present.

### **II. Approval of Past Meeting Minutes**

Minutes of the 2/28/19 meeting were reviewed. **Motion by Yoshimura-Smith, seconded by La** to approve the minutes of 2/28/19 meeting. **Unanimous consent. Motion carried.**

Minutes of the 4/16/19 meeting were reviewed. **Motion by Suong, seconded by La** to approve the minutes of 4/16/19 meeting. **Unanimous consent. Motion carried.**

### **III. New Business**

A. COFA Research – Letter of Support

Shaw read the letter of support drafted on behalf of CAPI to benefit Neil MacNaughton, PhD, RN of Dubuque, Iowa for his research proposal entitled: *“A Comparison of Micronesians in Iowa to those in Micronesia using the WHO STEPwise non-communicable disease risk factor surveillance questionnaire.”*

**Motion by Jung, seconded by La** to approve the letter of support for Neil MacNaughton to pursue grant-funded research for the betterment of healthcare access for COFA migrants residing in Iowa. **Unanimous consent. Motion carried.**

Shaw will submit a final version to the grant-making authority, Sigma Theta Tau International Honor Society of Nursing, by May 1 deadline.

#### **IV. Announcements & Miscellaneous**

Jung raised the idea of conducting EducAsian, CAPI’s college and career-readiness program, in the Sioux City area. Community engagement and school district participation are critical elements and would require further review for capacity to build, execute a successful program in Northwest Iowa.

#### **V. Next CAPI Meeting**

Several June dates were suggested. Shaw will circulate a link to an electronic poll to determine the next meeting date and time.

#### **VI. Adjournment**

**Motion by Jung, seconded by Suong** to adjourn the meeting at 12:53 PM. **Unanimous consent. Motion carried.**