



Governor Terry E. Branstad
Lt. Governor Kim Reynolds
San Wong, Director

CRIMINAL JUSTICE INFORMATION SYSTEMS ADVISORY COMMITTEE MINUTES OF ELECTRONIC MEETING

Origination Site: Lucas State Office Building
321 E. 12th Street, Room 208
Des Moines, Iowa

April 30, 2014

Members: Dave Meyers, Acting Chair; Julie Carlin; Scott Hand; Mark Headlee; Mike McKelvey; Darrell Mullins; Sheriff Paul Fitzgerald; Julie Miller; Daren Raymond

Staff: Keith Kreiman; Dave Schmitz; Julie Rinker

- **Roll Call/Opening Remarks**

Roll call was taken by Keith Kreiman, CJIS Coordinator. A quorum was present.

Dave Meyers, Acting Chair, welcomed those in attendance.

- **Review and Approval of Amendment to CJIS-URL contract Keith Kreiman, CJIS Coordinator**

Kreiman explained that the purpose of the meeting was to review an amendment to the CJIS-URL contract. Changes include 18 additional cost projects over two years in return for a slower rollout/completion of the individual cost projects. In doing so, all EDMS exchanges and migrations would be completed. An updated timeline table would be included in the amendment.

Meyers asked if Kreiman had any budget concerns. Kreiman responded that the budget had been passed by the Legislature, but had not been signed. He thought there were adequate funds for this amendment as well as the next agenda item.

Kreiman reviewed several minor typographic and grammatical corrections that will be made to the contract during the amendment process. **There was unanimous consent to approve corrections to the typographical errors.**

Mike McKelvey moved to approve the CJIS-URL contract amendment, seconded by Julie Miller. There was no discussion. The motion was unanimously approved.

- **Approval for expenditure of funds for disaster relief site**

Kreiman reported that the Department of Public Safety (DPS) is looking at an out-of-town disaster relief site. Discussions have been held with both Zirous and Oracle regarding CJIS

joining this endeavor. A commitment from CJIS would be needed in about a month.

Cost estimates of approximately \$351,000 were shared with members via email. Kreiman suggested authorizing an expenditure of up to \$400,000 for purchase and implementation in coordination with DPS and other state agencies, while abiding to state contracting procedures. He asked for comments.

Meyers noted that with the volume and importance of the various CJIS exchanges, taking this step to maintain continuity of the system would show due diligence; plus, the cost of recreating CJIS would most likely be higher.

Sheriff Paul Fitzgerald thought the group should take measures to insure redundancy of the system.

Kreiman reported that even with this expenditure, at the end of FY15 there would still be a budget carryover of approximately \$600,000.

Meyers noted that ongoing expenses would be approximately \$60,000 per year for maintenance. Kreiman confirmed and added that those costs would be paid to Oracle and Zirus. He had not received notification from DPS of any additional charges.

Scott Hand asked about the backup system. Kreiman indicated that if intervention is required, according to Zirus, the system could go live within an hour.

Fitzgerald moved to authorize an expenditure of up to \$400,000 for the purchase and implementation of a disaster relief solution made in coordination with the Iowa Department of Public Safety, other necessary state agencies, and state contracting procedures. The motion was seconded by Daren Raymond. There was no discussion. The motion was unanimously approved.

- **Next Meeting (Tentative): June 19, 2014 @ 11:00 a.m. [Electronic meeting]**
- **Adjourn**

The meeting adjourned at 11:17 a.m.

Respectfully submitted,

Julie Rinker
Administrative Secretary
Div. of Criminal & Juvenile Justice Planning
Iowa Department of Human Rights